

**Application For Admission To Candidacy For The Master's Degree**  
**Graduate Studies**  
**Edinboro University of Pennsylvania**

***NOTE: POST-MASTER'S STUDENTS ARE NOT REQUIRED TO APPLY FOR CANDIDACY.***

The academic record of each degree student is reviewed at the conclusion of the semester or summer session in which the student is enrolled for her/his twelfth semester hour of degree credit at Edinboro University. Students who have made satisfactory progress in the degree program will be admitted to candidacy for the master's degree. Students whose progress in the degree program is judged not to be satisfactory will either be denied permission to continue as a degree student at Edinboro University or will be given the opportunity to enroll for six additional semester hours of credit to attempt to achieve a satisfactory level of progress in their degree program to warrant admission to candidacy for the master's degree.

***Directions for Applying for Admission to Candidacy***

No more than twelve semester hours of degree credit earned at Edinboro University prior to the date of the submission of this application will be accepted towards meeting the minimum number of semester hours of credit required for the master's degree unless an extension has been authorized by the Graduate Dean. Prior to the end of the semester or summer session in which you have enrolled for your twelfth semester hour of degree credit at Edinboro University, complete the following steps: (Note: the twelve semester hours are exclusive of approved transfer credit)

1. Submit this form to your advisor for her/his signature.
2. With your advisor, confirm your plan of study.
3. Return the signed form and a copy of your plan of study to the Program Head of your degree.

Banner ID#: @\_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
No. and Street City State Zip Code

Degree program to which you have been admitted: (Please complete one of the following)

\_\_\_\_\_ Master of Arts Degree Program: \_\_\_\_\_

\_\_\_\_\_ Master of Fine Arts Degree Program: \_\_\_\_\_

\_\_\_\_\_ Master of Education Degree Program: \_\_\_\_\_

\_\_\_\_\_ Master of Science Degree Program: \_\_\_\_\_

\_\_\_\_\_ Master of Science in Nursing Degree Program: \_\_\_\_\_

.....  
We certify that we have had a personal interview and have developed a Plan of Study.

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Advisor's Signature Date

\_\_\_\_\_  
Program Head's Signature Date

Date Admitted into Master's Degree: \_\_\_\_\_ (information entered by Graduate Office)

Application for Admission to Candidacy: \_\_\_\_ Accepted \_\_\_\_ Denied

\_\_\_\_\_  
Graduate Dean's Signature Date

A degree student may not be admitted to candidacy until:

- 1) at least twelve semester hours of degree credit has been completed at Edinboro University;
- 2) an Application for Admission to Candidacy has been filed with the Program Head along with a plan of study, and;
- 3) the student has made satisfactory progress in her/his degree program.

A student is judged to have made satisfactory progress in the degree program if:

- 1) she/he has had a personal meeting with the advisor and together with the advisor has completed a Plan of Study for the master's degree,
- 2) she/he has completed any course(s) which the specific degree program requires to be completed within the first twelve semester hours,
- 3) a "B" or better average has been earned in the courses completed as part of the degree program, and,
- 4) no written objection to the student's admission to candidacy has been received by the Program Head from a faculty member.

*(Note: When such an objection is received, this objection will be honored only if the members of "Ad Hoc" Committee, consisting of the chairperson of the department offering the degree or her or his designee, the student's advisor, and the faculty members who have taught degree courses completed by the student, support the objection.)*

Students admitted on a preliminary basis, who at the conclusion of the semester or summer session in which the twelfth semester hour has been completed, will be denied permission to continue as degree students in Edinboro University's graduate program if they have failed to earn a cumulative average of "B" or better.

Students admitted on an unconditional or provisional basis, who at the conclusion of the semester or summer session in which the twelfth semester hour has been completed, have failed to earn a cumulative average of "B" or better will be given the opportunity to enroll for six additional semester hours of credit to attempt to achieve a satisfactory level of progress in their degree program to warrant admission to candidacy for the master's degree. Failure to reach a satisfactory level of progress will result in the student being denied permission to continue as a degree student. An immediate denial of permission to continue as a degree student will be made if it is judged that the student could not possibly achieve a satisfactory level of progress by completion of an additional six semester hours of credit.